**2021** GRANT APPLICATION

*P.O. Box 361160 Strongsville, Ohio 44136* [*www.SEFoundation.com*](http://www.SEFoundation.com/)

Requests to the Foundation are limited to projects under the auspices of and that support students in the Strongsville City School District. Proposals will be evaluated on the basis of how closely they reflect the mission of the Foundation. Requests should not be made for on-going operational expenses such as salaries, benefits, facility maintenance, supplies, etc. normally covered within the Strongsville City School District budget, or for activities that benefit a single individual. Special consideration will be given to proposals that can serve as pilot projects for future District adoption.

Grant requests are considered by a review committee of the Foundation on a rolling basis in the order in which they are received. **However, for fullest consideration, grants should be received no later than December 1 of each academic year.** Decisions are usually communicated within four weeks of the receipt of the application. Grant recipients will be asked to prepare a short written assessment and/or a brief presentation to the Foundation Board regarding the progress and/or outcomes of funded projects. Recipients are *strongly* encouraged to share their program/project assessments with counterparts across the District, and to invite colleagues to view funded events and/or learning materials.

Applications for grants provided by the Strongsville Education Foundation should be obtained at the High

School Guidance Office, or on the Foundation website. Mailing instructions are on the Application document.

**ELIGIBILITY**

Grant applications may be submitted by any individual or team of individuals recognized by the District as having legitimate standing to represent an individual Strongsville City School building or the broader District educational community. Person(s) may include teachers, students, parents, community volunteers, staff members and/or administrators recognized to represent constituencies within a particular school building or within the Strongsville City Schools. All requests should be made on the “APPLICATION for SEF FUNDING” form and returned to the Foundation. To assist in the review process, additional materials or information may be added to this one page form.

**GUIDELINES**

1. Projects must support the learning and growth of students and advance the missions of the Strongsville

Education Foundation and the Strongsville City School District. Special consideration will be given to proposals that demonstrate creativity, innovation, and/or remediation of existing student/District deficiencies, as well as those that foster the pursuit of outstanding achievement in student learning, teaching, or school administration.

2. Project funds may be used to pay for outside resources, planning costs, materials, equipment costs or other expenses essential to carry out the activity. Expenditures for incentives are not eligible.

3. Funds should be requested for purposes beyond the scope of traditional operational expenditures such as salaries, benefits, facility maintenance, supplies, etc. normally covered within the Strongsville City School District budget. Special consideration will be given to projects with demonstrated potential for and/or a commitment to on-going support from the District.

4. Grants typically are awarded on a one-time, non-recurring basis unless expressly approved for phased implementation over multiple budget cycles.

5. Projects taking place after school hours or off school property require school or District staff supervision to enable insurance coverage under the District’s master liability insurance policy.

6. Grant funds may be awarded to enhance or improve existing programs, provided those programs meet all other grant criteria and the enhancement/improvement can be clearly demonstrated.

7. A wide range of activities can be considered, including (but not limited to) ones that: build parent participation in education process; generate interest in projects beyond normal school curriculum; increase commitment to teaching profession; develop recognition and understanding of real-world situations, opportunities and community responsibilities; extend interest in cultural diversity; expand involvement with the arts and cultural opportunities; assist students in appreciating and/or overcoming disabilities; promote communication and/or build connections between students and the larger community; demonstrate positive attitudes which influence social awareness development; recognize new processes for building core education achievement; or build on core math and science curriculums to better achieve meaningful accomplishments. These are just a few examples of possible initiatives that would be appropriate for consideration.

8. Grants are not provided for the benefit of a single individual or for the purchase of T-shirts, uniforms or other personal items for individuals.

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APPLICATION FOR GRANT FUNDING

OUR MISSION: to support outstanding achievement for all students served by the Strongsville City

Schools.

Recognized by the Internal Revenue Service under section 501(c) (3) as a non-profit corporation, all contributions to the Foundation are fully tax deductible. Foundation assets are held separate from school funds and controlled by Foundation trustees.

Mini-Grant: Amounts up to $200 to fund small group, single classroom or limited audience projects and programs.

Moderate Grant: Amounts from $200 to $1,000 to fund special purpose projects or multiple classroom activities.

Major Grant: Amounts over $1,000 to fund large projects, distinctive programs and multiple discipline proposals.

Each application will be considered on its own merit. To assist in the review process, additional materials may be submitted with this application form. Grant requests will be considered in the order in which they are received. **However, for fullest consideration, grant requests should be received no later than December 1 of each academic year.** Projects must support the learning and growth of students and advance the missions of both the Strongsville Education Foundation and the Strongsville City School District. Special consideration will be given to proposals that demonstrate creativity, innovation, and/or remediation of existing student/District deficiencies, as well as to those that foster the pursuit of outstanding achievement in student learning, teaching, or school administration. Funds should be requested for purposes beyond the scope of traditional District operational expenditures such as salaries, benefits, facility maintenance, supplies, etc. normally covered within

the School District budget. Grants are not provided for the benefit of a single individual or for the purchase of T- shirts, uniforms or other personal items for individuals. Grants typically are not provided on a recurring basis, Grant recipients will be asked to prepare a short written assessment and/or a brief presentation to the Foundation Board regarding the progress and/or outcomes of funded projects. Requests will normally be reviewed within 4 weeks of receipt. Grant applications will be reviewed by the SEF Executive Director/Consultant and the Grant Committee of the SEF. Please note, however, that most SEF Committee members are professionally employed and personal schedules are sometimes difficult to coordinate within the 4-week review period. For this reason, please note on the form below a date by which it is imperative to receive word from the Grant Committee. The Strongsville Education Foundation, its board members and trustees have no expressed or implied responsibility for projects or activities carried out with funds provided by the Foundation.

**Group/ProjectTeam (please print): Amount Requested $**

**Contact Person (if different from above) Date of Request**

**Address City Zip code**

**Day Phone ( ) Evening Phone ( ) E-mail**

**School Building Date by which response must be received:**

**Project Title (10 Words or less)**

**APPLICATION SHOULD NOT EXCEED FOUR PAGES**.

**Project Goals/Objectives.** What are the three main goals or objectives you hope to achieve with the help of funding from the SEF. Please create concise SMART goals (specific, measureable, attainable, results-oriented, and time-based). Use bullet point statements rather than narrative text.

**Measureable Outcomes.** What will be the specific criteria by which you measure the success of this project/program? Provide specific measureable results by which you will know if you achieved success. Please answer in concise statements and use bullet point statements rather than narrative text.

**Need.** Describe the need for this project based on your experience and/or data (e.g. research, local demographics, learning environment, test scores, classroom observations). How many students will be involved?

**Project Design.** What are the key activities to support the goals/objectives and measureable outcomes. How does your project align with district initiatives? How does it align with Strongsville Education Foundation mission and purpose? What is the Time Line for this activiy/project?

Explain how your project could be shared and disseminated to colleagues. What data do you anticipate sharing? What stories do you hope to share?

**Budget.** Attach or list budget for this activity/project. What other funding sources have committed to help with cost or have been solicited?

**Grant Report.** Applicant is asked to submit a one-two page report with photos. We ask that the Strongsville Education Foundation be allowed to use this information in materials and on the SEF website. Please submit this report as soon as possible following the project completion.

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|  | **Endorsement or recommendation by school official or building administrator:** | |
| **ASSURANCES & SIGNATURES**  Please review and initial each assurance if you are in agreement  I have reviewed this grant application and, to the best of my knowledge, believe that this proposal will enhance student success.  I have reviewed the budget request with the Principal and confirm that grant funding will NOT replace existing school or district funding AND is not available through current school budget.  I have reviewed the guidelines and believe that this application meets all requirements.  **SIGNATURES**  Applicant (Project Lead) Signature: Principal Signature:  Date: | | |
|  |  |  |
|  | *Foundation use only*: Enrichment Grant review / / [ ] Approved $ [ ] Declined  *Comments:* |  |

**PLEASE MAIL TO:**

Strongsville Education Foundation

P.O. Box 361160

Strongsville, OH 44136